



DEPARTMENT OF PUBLIC WORKS

APPLICATION FOR DRIVEWAY/ENTRANCE PERMIT

In accordance with Title 12.20 of the City Code, application is hereby made for a driveway construction permit. This application is made subject to all the City and State laws, ordinances, rules and regulations now in force or that may thereafter be passed affecting or relating thereto, and which are hereby agreed to by the undersigned applicant and which shall be deemed a condition entering into the exercise of the permit.

Approval is required for the construction of a driveway across a sidewalk, curb & gutter, or across that portion of the street between the pavement and the property line. This approval is authorized from the office of the City Engineer only upon application by the property owner. The entire expense falls on the property owner who must make his own arrangements for the construction authorized, which must be done in accordance with the City's specifications and under the supervision of the Engineering Department. All driveway authorizations shall be revoked and become void unless construction or operation is begun by the person to whom authorization is granted within six months from date of application. Please contact the office of the City Engineer at 332-3858 to schedule an inspection.

OWNER \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

BUILDER \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

STREET ADDRESS OF DRIVEWAY LOCATION (HOUSE# OR LOT #) \_\_\_\_\_

YES NO
\_\_\_\_\_ IS NEW CONSTRUCTION INVOLVED WHICH WOULD REQUIRE A BUILDING PERMIT?
\_\_\_\_\_ IS THE LOCATION IN AN HISTORIC DISTRICT?

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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REMARKS/NOTES (Office Use Only):

1.

2.

3.

APPROVED BY: \_\_\_\_\_ (CITY ENGINEER)

\*A SKETCH IS REQUIRED ON THE BACK SIDE OF THIS SHEET OR ON SEPARATE ATTACHMENT